

OFFICE OF THE CITY CLERK

SUBLETTE, KS

December 6, 2021

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00 p.m. with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Dylan Shotton and Jason Vaughan. Also present were City Superintendent Daylen Elsey, Sheriff Troy Briggs, Attorney Lynn Koehn, and City Clerk Jeannie Trigg. Visitors were Denton Unruh, Cassie Davis, Tina Stoppel, Greg Stoppel, Joe Welsh and Bobbi Herron.

The minutes of the last regular meeting were approved as distributed with a motion made by Councilmember Vaughan, seconded by Councilmember Stoppel. The motion carried 3-0.

Attorney Koehn presented Ordinance No. 455 for Council approval. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to approve and pass AN ORDINANCE ANNEXING LAND TO THE CITY OF SUBLETTE, KANSAS. A tract of land in the Southeast Quarter (SE/4) of Section 31, Township 29 South, Range 32 West of the Sixth Principal Meridian. The motion carried 3-0.

Attorney Koehn presented Resolution No. 120621 for Council approval. A motion was made by Councilmember Vaughan, seconded by Councilmember Shotton to approve and pass Resolution No. 120621 A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AS TO THE NEED FOR A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY OF SUBLETTE, KANSAS AND SETTING FORTH THE LEGAL DESCRIPTION OF REAL PROPERTY PROPOSED TO BE DESIGNATED AS A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY. The motion carried 3-0.

Sheriff Troy Briggs was present to give the monthly law enforcement report. He discussed theft, drugs, and highway construction. He presented the Law Enforcement Contract for 2022, the amount remaining at \$104,000.00. A motion was made by Councilmember Vaughan seconded by Councilmember Stoppel to approve the Contract Law Enforcement at \$104,000.00 for 2022. The motion carried 3-0.

Fire Chief Rusty Sherwood was present to give the monthly fire report. He informed the Council they received a \$5000.00 check from the Tulsa Community Foundation Enel Green Power North America, Inc. fund. The funds are for the EMS and Haskell Township Fire Department from the Buffalo Dunes Wind Project.

City Superintendent Elsey gave the monthly water report. He discussed rehabilitating of the manholes. He discussed the new light poles and removing of the old ones. He discussed putting up Christmas lights.

Attorney Koehn presented the Cereal Malt Beverage License applications to the Council. Applications were received from Steve Schneider/Thunder Strikes LLC, James Matthew Phoenix/Station 53 Bar and Grill, Corner Market 106, LLC/Corner Market., Bryan Luetters/The Snappy Stop, CBG, LLC/Venture Foods and DG Retail, LLC/ Dollar General Store #1256. The licenses were approved as follows: A motion was made by Councilmember Shotton, seconded by Councilmember Vaughan for Thunder Strikes LLC to sell for consumption on the premises; upon signature of applicant on the license. The motion carried 3-0. A motion was made by Councilmember Shotton, seconded by Councilmember Vaughan for Station 53 to sell for consumption on the premises and sale of unopened containers to be taken off the premises. The motion carried 3-0. A motion was made by Councilmember Vaughan, seconded by Councilmember Shotton for Corner Market #106, LLC. for sale of unopened containers to be taken off the premises. The motion carried 3-0. A motion was made by Councilmember Vaughan, seconded by Councilmember Shotton for The Snappy Stop for sale of unopened containers to be taken off the premises. The motion carried 3-0. A motion was made by Councilmember Vaughan, seconded by Councilmember Shotton for Venture Foods for sale of unopened containers to be taken off the premises. The motion carried 3-0. A motion was made by Councilmember Shotton, seconded by Councilmember Vaughan for Dollar General Store #1256 for sale of unopened containers to be taken off the premises. The motion carried 3-0.

Attorney Koehn discussed current cleanup progress. The Council asked Superintendent Elsey to take pictures and address the situation with the nuisance ordinance.

The Mayor presented letters of interest from Nathan Makings, Dustin Murphy and Eryn Stokes for the Sublette Recreation Board position. The Council reviewed the letters of interest for the appointment to the four year (4) term, January 2022 to January 2026. A motion was made by Councilmember Vaughan, seconded by Councilmember Stoppel to appoint Nathan Makings to the Recreation Board for a 4-year term. The motion carried 2-1, with Councilmember Shotton voting no.

Mayor Hoerman present the 2022 Burn Pit Lease Agreement from the County for approval. A motion was made by Councilmember Vaughan, seconded by Councilmember Stoppel. The motion carried 3-0.

Clerk Trigg present the applications for Part-Time help. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to hire Becky Morris for part-time help. The motion carried 3-0. A motion was made by Councilmember Vaughan, seconded by Councilmember Stoppel to approve her pay rate. The motion carried 3-0.

A motion was made by Councilmember Stoppel, seconded by Councilmember Shotton to approve and allow payment of the bills as distributed. The motion carried 3-0.

A motion was made by Councilmember Vaughan, seconded by Councilmember Stoppel to go into executive session at 9:00 p.m. until 9:15 p.m. to discuss personnel matters of non-elected personnel. The motion carried 3-0. The Council came out of executive session at 9:15 p.m. A motion was made by Councilmember Vaughan, seconded by Councilmember Stoppel to give 4 percent raises to Daylen Elsey, J.D. Quimby, Brandon Stokes and Ben Martens. The motion carried 3-0. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to give Lynn Koehn a salary increase. The motion carried 3-0. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to give Rusty Sherwood a salary increase. The motion carried 3-0. A motion was made by Councilmember Vaughan, seconded by Councilmember Shotton to give Jeannie Trigg, Daylen Elsey, J.D. Quimby, Brandon Stokes, Ben Martens and Jennifer Sherwood each incentive pay. The motion carried 3-0. A motion was made by Councilmember Stoppel, seconded by Councilmember Vaughan to give Rusty Sherwood incentive pay. The motion carried 3-0

Councilmember Stoppel made a motion to adjourn at 9:30p.m., seconded by Councilmember Vaughan. The motion carried 3-0.

CITY CLERK

JEANNIE S. TRIGG