

## OFFICE OF THE CITY CLERK

SUBLETTE, KS

JANUARY 3, 2023

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00 p.m. with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Leon Birney, Tom Stoppel, Cassie Davis, Denton Unruh, and Jason Vaughan. Also present were City Superintendent Daylen Elsey, Sheriff Troy Briggs, Attorney Lynn Koehn, City Clerk Shayla Makings and Code Enforcement Officer Alan Watson. Visitors were Nathan Makings, Deb Brown, Vaughn Lower, Sharon Lower, and Kelly Brown.

Councilmember Birney motioned to approve the minutes of the last regular meeting after a correction was made to the second executive session time, seconded by Councilmember Vaughan. The motion carried 5-0.

Deb Brown was present to address an issue with the contact number provided for flight crews coming into the airport to check weather conditions. Superintendent Elsey will contact the appropriate party to get the issue corrected.

Sharon Lower was present to address stray cats being fed around town and described some of the problems this has been causing for residents.

Sheriff Briggs was present to give the monthly law enforcement report. He gave an update on radio improvements.

Mayor Hoerman gave the fire department report on behalf of Fire Chief Sherwood. Councilmember Vaughan made a motion to move \$4,362.59 from the Equipment Reserve Fund to the Fire Department Fund to cover the final repair bill of 2022, Motion by Vaughan seconded by Councilmember Davis to move from Equipment Reserve Fund. Motion carried 5-0.

Code Enforcement Officer Alan Watson presented his progress report. He's currently focusing on Ordinance 289 regarding nuisance vehicles.

City Clerk Shayla Makings requested permission to paint the interior walls of City Hall in order to update the building. Painting would be done outside of working hours on a volunteer basis. Councilmember Vaughan motioned to allow for painting with paint and materials not to exceed \$500.00, Councilmember Unruh seconded. Motion carried 5-0.

Superintendent Elsey gave the monthly water report. He reported that the electric well is down and requested to pull the well to check it out. He presented estimates from L&N and Hydro to complete the work, with his preference being L&N. Councilmember Birney motioned to have L&N complete the work, not to exceed \$4,000.00, Councilmember Stoppel seconded. Motion carried 5-0.

Superintendent Elsey requested to have Mayer complete another cycle of manhole rehabilitation for \$12,000. Councilmember Stoppel moved to approve the estimate presented, Councilmember Birney seconded. Motion carried 5-0.

He presented an estimate in the amount of \$5,900 from Inland Potable Services to clean and inspect the water tower. Councilmember Stoppel moved to approve the estimate presented, plus the cost of materials for repairs, not to exceed \$7,500.00, Councilmember Unruh seconded. Motion carried 5-0.

He requested permission for he and Brandon Stokes to attend the water conference and to reserve hotel rooms. Councilmember Vaughan motioned to allow them to attend, Councilmember Birney seconded. Motion carried 5-0.

He informed the Council that he has been made aware of people falling in front of Integrity Auto due to the condition of the concrete. The owners are requesting that the City provide curb and gutter for the 15 foot stretch in front of the shop. Councilmember Unruh motioned to provide the curb and guttering not to exceed \$1,000.00, Councilmember Vaughan seconded. Motion carried 5-0, with Councilmember Birney abstaining.

Attorney Lynn Koehn presented the Burn Pit Lease Agreement for 2023. Councilmember Birney motioned to approve the agreement, Councilmember Vaughan seconded. Motion carried 5-0.

Councilmember Stoppel made a motion, seconded by Councilmember Vaughan, to pass Resolution 010323 waiving the requirements of generally accepted accounting principles (GAAP) as required by K.S.A. 75-1220a for the fiscal year ending 2023. The motion carried 5-0.

Councilmember Birney made a motion, seconded by Councilmember Vaughan to reappoint Andrea Simmons to the Recreation Board. The motion carried 5-0.

The Council came to the consensus that if an insurance agent wanted to put together a bid for the City's insurance policy, we'd provide the information they need for a proposal.

A motion was made by Councilmember Birney, seconded by Councilmember Vaughan to approve and allow payment of the bills as distributed. The motion carried 5-0.

Councilmember Davis made a motion to adjourn at 8:41pm, seconded by Councilmember Vaughan. The motion carried 5-0.

CITY CLERK

SHAYLA MAKINGS