

OFFICE OF THE CITY CLERK

SUBLETTE, KS

JUNE 6, 2022

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00pm with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Jason Vaughan, Denton Unruh and Cassie Davis. Also present were Sergeant Joel Lathan, Attorney Lynn Koehn, Assistant Fire Chief John Hall, Fire Chief Rusty Sherwood, and City Clerk Shayla Makings. Visitors were Shyla Phoenix, Greg Stoppel, Jim Lozar, Lance Davis. Attorney Lynn Koehn was present by phone. Sarah Cooley arrived at 7:18pm.

The minutes of the last regular meeting were approved as distributed with a motion made by Councilmember Davis, seconded by Councilmember Vaughan. The motion carried 4-0.

Shyla Phoenix was present to request authorization to block off a section of Gregg Avenue for a fundraising event on August 13, 2022 from 10:00am to 10:00pm. Councilmember Unruh made a motion to approve the request, Councilmember Vaughan seconded. The motion carried 4-0.

Jim Lozar was present to inquire about the progress of putting in a culvert to divert water from heavy rains away from the intersection of Edelle Avenue and Dennis Street. Nothing has been decided at this point.

Lance Davis was present to offer help in cleaning up nuisance vehicles within the city for no charge with the stipulation that he gets first chance at towing vehicles within city limits to recoup his costs. This contract would be on a year to year basis with the option to renew each year. The Council agreed to consider the proposition pending conversation with the Sheriff's Department due to the contract currently in place which would need to be addressed at the next County Commissioner Meeting. Councilmember Stoppel moved to pursue the proposed contract pending approval from the County Commission to initiate all tows within city limits by Lance Davis. Councilmember Vaughan seconded. Motion passed 3-1 with Councilmember Davis abstaining.

Sergeant Joel Lathan was present to give the monthly law enforcement report.

Fire Chief Rusty Sherwood was present to give the monthly fire report. The truck that was taken to be worked on is still in Liberal waiting to be looked at. He gave an update on the equipment on order and progress on bids for new radios. He hasn't received an estimate in writing yet, but expressed the need for 2-4 new radios within the next 12 months due to being out of spares. He requested to order radios sooner rather than later due to delays in shipping. Councilmember Vaughan motioned to approve the fire department to order two radios with the not to exceed \$5,000 per radio, Councilmember Stoppel seconded. The motion carried 4-0.

In the February meeting, the Council approved a purchase not exceeding \$7,000 to replace the fire truck front monitor, however the price for a front monitor is exceeding \$8,000. Councilmember Vaughan motioned to increase the approved price not to exceed \$10,000, Councilmember Stoppel seconded. The motion carried 4-0. Assistant Fire Chief John Hall requested an update on repairs to the fire hydrants. The Council agreed to make it a priority before we have a significant issue.

Sarah Cooley was present to present her salary request for the position of Code Enforcement Officer and Zoning Administrator and her proposed approach to the current issues. She requested \$42-\$45 an hour to perform the job which would include her mileage and independent contractor insurance costs with a one year contract. Discussion followed regarding feedback from the community before making a decision to proceed. The Council agreed to take 30 days to make a final decision.

Mayor Lawrence Hoerman gave the monthly water report. We received updated costs for delivery of gravel for street sealing. The total quoted price including transportation for gravel exceeds the previously approved amount of \$70,000. Councilmember Davis motioned to increase the approved amount not to exceed \$75,000 to account for an increase in transportation costs, Councilmember Vaughan seconded. The motion carried 4-0. Councilmember Davis motioned to approve the contract with the county for street sealing, Councilmember Unruh seconded. The motion carried 4-0. Mayor Hoerman gave an update on mechanical repairs.

Attorney Lynn Koehn discussed the railroad maintenance ordinance. Councilmember Davis motioned to pass Ordinance No. 461, Councilmember Unruh seconded. The motion carried 4-0.

City Clerk Shayla Makings presented a proposal to change utility billing software to a more cost effective and user friendly system. The Council will consider the proposal pending further research.

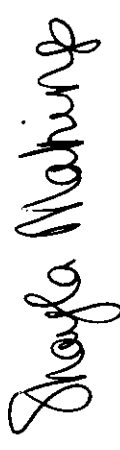
Councilmember Vaughan presented a proposed revision to Ordinance No. 420, discussion followed regarding the City's insurance policy for the airport and what is needed for liability if commercial pilots are allowed.

Mayor Hoerman informed the Council that Budget Work Session is July 5, 2022 at 5:00 p.m.

A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to approve and allow payment of the bills as distributed. The motion carried 4-0.

Councilmember Davis made a motion to adjourn at 9:27pm, seconded by Councilmember Stoppel. The motion carried 4-0.

CITY CLERK



SHAYLA MAKINGS