

## OFFICE OF THE CITY CLERK

SUBLETTE, KS

MARCH 4, 2024

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00pm with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Leon Birney, Jason Vaughan, Denton Unruh and Cassie Davis. Also present were City Superintendent Daylen Elsey, Sheriff Troy Briggs, Fire Chief Rusty Sherwood, Office Assistant Katie Limon and City Clerk Shayla Makings. Visitors were Bill Dahna, Jaime McVey, Greg Stoppel and Tina Stoppel. Raina Howard arrived at 8:00pm.

The minutes of the last regular meeting were approved with a motion by Councilmember Stoppel, seconded by Councilmember Davis. The motion carried 5-0.

Clerk Makings reported to the Council that Jaime McVey is interested in the pool manager position for 2024. A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to hire Jaime McVey as pool manager. The motion carried 5-0. The Council came to a consensus to post a help wanted ad for an assistant pool manager.

Bill Dahna with Black Hills Energy presented a preliminary plan to improve gas service to Sublette and add service to the Bloomfield Addition.

Sheriff Briggs was present to give the monthly Law Enforcement report. He gave an update on radio upgrades and recent issues with the railroad.

Fire Chief Sherwood gave the monthly fire report. He advised the Council that he received a price of \$37.50 per foot for the replacement firehose from Wise Fire Equipment & Supply. A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to approve the purchase of firehose not to exceed \$4,000.00.

Councilmember Vaughan made a motion, seconded by Councilmember Birney to approve repairs to the tanker truck with the amount not to exceed \$5,000.00. The motion carried 5-0.

City Clerk Shayla Makings presented the Council with estimates for City Hall renovations and the first Bloomfield construction pay request.

The Council would like to see estimate revisions for just a secondary exit door due to the age of the building and current financial obligations.

A motion was made by Councilmember Vaughan, seconded by Councilmember Davis to approve the construction payment of \$128,547.83. The motion carried 5-0.

Clerk Makings presented the change of signature cards for the City accounts at Centera Bank: Checking Account: remove Becky Morris and Leon Birney, add Maria Limon and Jason Vaughan; Councilmember Stoppel motioned and Councilmember Birney seconded. The motion carried 5-0. Petty Cash Account: remove Becky Morris and add Maria Limon; Councilmember Birney motioned and Councilmember Vaughan seconded. The motion carried 5-0. Money Market Account: remove Becky Morris and add Maria Limon; Councilmember Davis motioned and Councilmember Unruh seconded. The motion carried 5-0.

Mayor Hoerman made the following appointment:

CITY TREASURER

MARIA LIMON

The appointment was made by Mayor Hoerman, approved by the Council:

City Treasurer – Maria Limon, approved 5-0.

Raina Howard presented the City's insurance renewal. A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to approve the renewed policy for \$52,844.00. The motion carried 5-0.

Superintendent Elsey gave the monthly water report. He presented an estimate from Inland Marine to make KDHE-required repairs to the water tower. A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to approve the repair not to exceed \$3,450.00. The motion carried 5-0.

He gave the Council estimates for a replacement maintenance vehicle. He requested permission to purchase a 2024 Chevy Silverado 2500 for \$53,750.00. A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to approve the purchase. The motion carried 5-0.

Mayor Hoerman presented an estimate from Stoppel Dirt, LLC. for repairs to Jennie Ave. The Council agreed to table the issue.

Haskell County Road Department would like to crush all of the concrete at the City's pile and take a percentage of it for their use. The Council came to a consensus to allow Daylen to attend the next County Commission meeting to negotiate what percentage each entity will take.

A motion was made by Councilmember Vaughan, seconded by Councilmember Unruh to approve and allow payment of the bills as distributed. The motion carried 5-0.

Councilmember Davis made a motion to adjourn at 8:55pm, seconded by Councilmember Stoppel. The motion carried 5-0.

CITY CLERK

*Shayla Makings*

SHAYLA MAKINGS