

OFFICE OF THE CITY CLERK

SUBLETTE, KS

APRIL 4, 2022

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00 p.m. with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Leon Birney, Jason Vaughan, Denton Unruh and Cassie Davis. Also present were City Attorney Lynn Koehn, City Superintendent Daylen Elsey, Sheriff Troy Briggs, City Clerk Jeannie Trigg, Shayla Makings, and Fire Chief Rusty Sherwood. Visitors were Isaak Giesbrecht, Jacob Friesen, Barry Lucas, Kelsey Lucas, Greg Stoppel, Janie Welsh, Joe Welsh, and Bobbi Herron.

The minutes of the last regular meeting were approved as distributed with a motion by Councilmember Birney, seconded by Councilmember Vaughan. The motion carried 5-0.

Joe Welsh presented the RHID plan and requested a public hearing early in May. The hearing was set for May 5, 2022 at 6:00p.m. by passing of Resolution 04-04-22. Councilmember Unruh motioned to approve Resolution 04-04-22, Councilmember Vaughan seconded. The motion carried 5-0.

Greg Stoppel presented information regarding the landfill being closed, and suggested digging a pit on a portion of the east side of the Cain land in order to have topsoil to complete capping of the old landfill.

Mayor Lawrence Hoerman introduced Isaak Giesbrecht and Jacob Friesen, who are interested in joining the Zoning Committee. Councilmember Unruh motioned to have Jake Friesen fill the current Zoning Committee vacancy, Councilmember Vaughan seconded. The motion carried 5-0.

Sheriff Briggs was present to give the monthly Law Enforcement report. Councilmember Birney presented a concern about trucks not stopping at stop signs north of town and causing safety risks.

Fire Chief Rusty Sherwood was present to give the monthly fire report. He discussed mechanical issues with one of the fire trucks and the difficulty finding someone to work on it. He also discussed the difficulty of getting fuel outside business hours due to the Co-Op cards not working properly. Councilmember Vaughan motioned to approve truck engine repairs not to exceed \$20,000, Councilmember Unruh seconded. Motion carried 5-0.

Clerk Trigg presented the change of signature cards for the City accounts at Centera Bank: Checking Account: remove Jeannie Trigg and Jennifer Hefner; add Shayla Makings and Becky Morris; Councilmember Vaughan motioned and Councilmember Unruh seconded. Motion carried 5-0. Petty Cash Account: remove Jeannie Trigg and Jennifer Hefner; add Shayla Makings and Becky Morris; Councilmember Vaughan motioned and Councilmember Unruh seconded. Motion carried 5-0. Money Market Account: remove Jeannie Trigg and Jennifer Hefner; add Shayla Makings and Becky Morris; Councilmember Birney motioned and Councilmember Stoppel seconded. Motion carried 5-0. Volunteer Fire Department Checking Account: remove Jeannie Trigg and Alan Miller; add Rusty Sherwood and John Hall; Councilmember Stoppel motioned and Councilmember Davis seconded. Motion carried 5-0. Volunteer Fire Department MMDA Account: remove Jeannie Trigg; add Rusty Sherwood and John Hall; Councilmember Davis motioned and Councilmember Birney seconded. Motion carried 5-0. Fireman's Relief Association Checking Account: remove Troy Briggs, Jennifer Hefner and Royce Williams; add Rusty Sherwood and John Hall; Councilmember Davis motioned and Councilmember Stoppel seconded. Motion carried 5-0. Fireman's Relief Association MMDA Account: remove Troy Briggs, Jennifer Hefner and Royce Williams; add Rusty Sherwood and John Hall; Councilmember Unruh motioned and Councilmember Birney seconded. Motion carried 5-0. Municipal Court Checking Account: remove Jeannie Trigg; add Shayla Makings. Councilmember Davis motioned and Councilmember Birney seconded. The motion carried 5-0.

City Clerk Trigg presented pool manager applications. A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to hire Mercedes Vogts as the Pool Manager at the rate of \$14.00 an hour. She will be responsible for concessions, cleaning, daily operations and lifeguards. The motion carried 5-0.

Clerk Trigg informed the Council that Jaime McVey requested to continue giving swim lessons. She is getting certified to certify lifeguards and requested consideration in certifying the Sublette lifeguards for the summer. She also indicated that she is willing to help with the transition of hiring a new manager.

Superintendent Elsey gave the monthly water report and discussed the need to purchase a new air compressor due to the current compressor being a fire hazard. Councilmember Vaughan motioned to approve an air compressor purchase up to \$3,000 and Councilmember Birney seconded. The motion carried 5-0.

Councilmember Vaughan discussed modifying the "Conditions allowing use of Airport for pesticide storage/application" section of Ordinance No. 420.

City Attorney Lynn Koehn discussed creating the position of City Code Enforcement Officer to focus specifically on code enforcement to relieve Daylen of those duties. The Council agreed that it would be beneficial to create this position and limit the position to 10 hours per week. The Council agreed that the City will put out a help wanted ad for Code Enforcement Officer and Zoning Administrator.

Councilmember Unruh suggested repealing Ordinance No. 388 14-601 through 14-604 pertaining to J-turns due to the difficulty in enforcing it and the expense of putting the signs back up after replacing the light poles. Councilmember Unruh motioned, Councilmember Vaughan seconded. The motion carried 3-2 with Councilmembers Stoppel and Birney opposing.

Mayor Lawrence Hoerman discussed new management of the local newspaper and the possibility of changing the City's official newspaper pending consistent publication.

Mayor Lawrence Hoerman requested motions to appoint Shayla Makings as City Clerk and Court Clerk and to appoint Becky Morris as City Treasurer. Mayor Hoerman recommended all appointments, appointments carried with no opposition.

The Council discussed the need to appoint a Zoning Administrator. No appointment was made at this time.

City Attorney Koehn discussed City participation in the Centennial Celebration and requested the City add a line item to the 2023 budget specific to the Celebration.

A motion was made by Councilmember Vaughan, seconded by Councilmember Birney to approve and allow payment of the bills as distributed. The motion carried 5-0.

Councilmember Unruh made a motion to adjourn at 9:10 p.m., seconded by Councilmember Birney. The motion carried 5-0.

CITY CLERK

SHAYLA J. MAKINGS