

OFFICE OF THE CITY CLERK

SUBLETTE, KS

December 4, 2023

The Governing Body of the City of Sublette, Kansas met in regular session at 7:00pm with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Jason Vaughan, Cassie Davis, Denton Unruh, and Leon Birney. Also present were Attorney Lynn Koehn, City Superintendent Daylen Elsey, Deputy Benjamin Azzarello, and City Clerk Shayla Makings. Sheriff Troy Unruh was available by phone for the law enforcement report and to answer any questions about Contract Law Enforcement for 2024. Visitors were Larry Kleeman, Greg Stoppel, Tina Stoppel, Kelley Linn, Sara Koehn, Janie Welsh, Maria Berg, and Ardon Zanghi, Jr.

The minutes of the last regular meeting and the special meeting were approved as distributed with a motion made by Councilmember Unruh, seconded by Councilmember Davis. The motion carried 5-0.

Larry Kleeman from Ranson Financial detailed the next steps of the Bloomfield waterline project. It was decided there will be a special meeting on January 8, 2024 at 5:30pm to approve bids for a temp note.

Attorney Lynn Koehn presented Resolution 120423:

**A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF
GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2024-1, OF
THE CITY OF SUBLETTE, KANSAS.**

A motion was made by Councilmember Vaughan, seconded by Councilmember Unruh to approve Resolution 120423. The motion carried 5-0.

A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to accept the bid from Lee Construction to construct the Bloomfield waterline project. The motion carried 4-1 with Councilmember Birney voting no and Councilmember Stoppel abstaining.

Sheriff Briggs was present by phone to give the monthly law enforcement report. He presented the Law Enforcement Contract for 2024. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan to approve Contract Law Enforcement at \$104,000.00 for 2024. The motion carried 5-0 with Councilmember Unruh abstaining.

The splash pad committee presented their updated plan. Kelley Linn asked the Council to agree to a preliminary allowance of the plan. Councilmember Unruh made a motion to move forward with the project, seconded by Councilmember Davis. The motion failed 3-2 with Councilmembers Vaughan, Birney, and Stoppel voting no.

Attorney Koehn presented the Cereal Malt Beverage License applications to the Council. Applications were received from Steve Schneider/Thunder Strikes LLC, Station 53, LLC, CAPL Retail/Joe's Kwik Marts, CBG, LLC/Venture Foods, and DG Retail, LLC/ Dollar General Store #1256.

The licenses were approved as follows:

A motion was made by Councilmember Vaughan, seconded by Councilmember Unruh for Thunder Strikes LLC to sell for consumption on the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Station 53, LLC to sell for consumption on the premises and for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Vaughan, seconded by Councilmember David for Joe's Kwik Marts for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Davis for Venture Foods for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Davis, seconded by Councilmember Vaughan for Dollar General Store #1256 for the sale of unopened containers to be taken off the premises. The motion carried 5-0.

Attorney Koehn presented the Burn Pit Lease for 2024. A motion was made by Councilmember Unruh, seconded by Councilmember Vaughan to approve the Burn Pit Lease for 2024. The motion carried 5-0.

City Superintendent Elsey introduced Ardon Zanghi, Jr., who is interested in the vacant maintenance position.

He presented the monthly water report and gave an update on well repairs.

A motion was made by Councilmember Vaughan, seconded by Councilmember Unruh, to approve the drilling of a second water well test hole, if necessary, with the cost not to exceed \$12,000.00. The motion carried 5-0.

Mayor Hoerman presented the final invoice from ASM in the amount of \$2,975.00, putting the total engineering cost at \$20,519.00, which exceeds the \$18,900.00 previously approved. Councilmember Vaughan motioned to approve payment of the final invoice, seconded by Councilmember Birney. Motion carried 5-0.

A motion was made by Councilmember Birney, seconded by Councilmember Vaughan to approve and allow payment of the bills as distributed. The motion carried 5-0.

A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to go into executive session from 8:45pm to 9:00pm to discuss personnel matters of non-elected personnel. The motion carried 5-0. The Council came out of executive session at 9:00pm. A motion was made by Councilmember Vaughan, seconded by Councilmember Unruh, to go back into executive session from 9:00pm to 9:15pm. The motion carried 5-0. The Council came out of executive session at 9:15pm.

A motion was made by Councilmember Vaughan seconded by Councilmember Davis to give 5 percent raises to the following employees: J.D. Quimby a salary increase from \$22.38 to \$23.50 an hour, Becky Morris a salary increase from \$15.60 to \$16.38 an hour, and Shayla Makings a salary increase from \$20.80 to \$21.84 an hour, to increase Daylen Elsey's salary from \$28.05 to \$29.75 an hour, and to increase Brandon Stokes' salary from \$20.27 to \$22.75 an hour. The motion carried 5-0.

A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to give Shayla Makings, Daylen Elsey, J.D. Quimby, Brandon Stokes, and Becky Morris each \$1,000.00 incentive pay. The motion carried 5-0.

Councilmember Davis made a motion to adjourn at 9:18pm, seconded by Councilmember Vaughan. The motion carried 5-0.

CITY CLERK

SHAYLA MAKINGS