

OFFICE OF THE CITY CLERK

SUBLETTE, KS

December 5, 2022

The Governing Body of the City of Sublette, Kansas met in regular session at 7:01pm with Mayor Lawrence Hoerman presiding and the following members of the City Council present: Tom Stoppel, Jason Vaughan, Cassie Davis, Denton Unruh, and Leon Birney. Also present were City Superintendent Daylen Elsey, Sheriff Troy Briggs, Attorney Lynn Koehn, Code Enforcement Officer Alan Watson, Fire Chief Rusty Sherwood, and City Clerk Shayla Makings. Visitors were Marshall Watson and Rex Brown.

The minutes of the last regular meeting were approved as distributed with a motion made by Councilmember Vaughan, seconded by Councilmember Birney. The motion carried 5-0.

Attorney Koehn discussed the Estoppel Certificate requested by Cattle Empire. Councilmember Vaughan moved to approve the Certificate, Councilmember Unruh seconded. The motion carried 5-0.

Sheriff Troy Briggs was present to give the monthly law enforcement report. He gave an update on radio upgrades. He presented the Law Enforcement Contract for 2023, the amount remaining at \$104,000.00. A motion was made by Councilmember Birney seconded by Councilmember Vaughan to approve the Contract Law Enforcement at \$104,000.00 for 2023. The motion carried 5-0 with Councilmember Unruh abstaining. He presented problems with having no set hours for city parks, citing various instances of vandalism, and suggested setting hours for the parks. Councilmember Unruh motioned to set park hours between sunset and sunrise unless a permit has been granted by the City, Councilmember Davis seconded. The motion carried 5-0.

Code Enforcement Officer Alan Watson presented his report.

Fire Chief Rusty Sherwood presented his report. He gave an update on equipment orders and truck repairs. He reported that the fire department voted to add Brecken Webber to the Sublette Volunteer Fire Department. Councilmember Vaughan made a motion and Councilmember Davis seconded to approve the addition of Brecken Webber to the fire department. The motion carried 5-0.

City Superintendent Elsey presented the monthly water report. He requested to be allowed \$1,500 for the employees of the street department to purchase work clothing and to add Becky and Shayla to the clothing allowance also. The Council came to a consensus to allow the usual \$1,500 and asked for pricing on women's clothing to determine an allowance for them.

Attorney Koehn presented the Cereal Malt Beverage License applications to the Council. Applications were received from Steve Schneider/Thunder Strikes LLC, James Matthew Phoenix/Station 53 Bar and Grill, Corner Market 106, LLC/Corner Market., CBG, LLC/Venture Foods, and DG Retail, LLC/ Dollar General Store #1256. The licenses were approved as follows:

A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Thunder Strikes LLC to sell for consumption on the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Station 53 to sell for consumption on the premises and for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Corner Market #106, LLC. for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Venture Foods for the sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Vaughan for Dollar General Store #1256 for the sale of unopened containers to be taken off the premises. The motion carried 5-0.

A motion was made by Councilmember Birney, seconded by Councilmember Vaughan to approve and allow payment of the bills as distributed. The motion carried 5-0.

A motion was made by Councilmember Davis, seconded by Councilmember Vaughan to go into executive session at 8:20pm until 8:35pm to discuss personnel matters of non-elected personnel. The motion carried 5-0. The Council came out of executive session at 8:35pm.

A motion was made by Councilmember Stoppel, seconded by Councilmember Unruh to go back into executive session from 8:35pm to 8:45pm to discuss personnel matters of non-elected personnel. The Council came out of executive session at 8:45pm.

A motion was made by Councilmember Davis seconded by Councilmember Vaughan to give 4 percent raises to the following employees: Daylen Elsey a salary increase from \$26.97 to \$28.05 an hour, J.D. Quimby a salary increase from \$21.52 to \$22.38 an hour, Brandon Stokes a salary increase from \$19.49 to \$20.27 an hour, Ben Martens a salary increase from \$15.60 to \$16.22 an hour, Becky Morris a salary increase from \$15.00 to \$15.60 an hour, and Shayla Makings a salary increase from \$20.00 to \$20.80 an hour. The motion carried 5-0.

A motion was made by Councilmember Davis, seconded by Councilmember Unruh to give Becky Morris a City Treasurer salary increase from \$190.00 to \$200.00. The motion carried 5-0.

A motion was made by Councilmember Birney, seconded by Councilmember Stoppel to give Rusty Sherwood a salary increase from \$450.00 to \$500.00. The motion carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Unruh to give Shayla Makings, Daylen Elsey, J.D. Quimby, Brandon Stokes, Ben Martens and Becky Morris each \$1,000.00 incentive pay. The motion carried 5-0.

A motion was made by Councilmember Stoppel, seconded by Councilmember Birney to give Rusty Sherwood \$500.00 incentive pay. The motion carried 5-0.

A motion was made by Councilmember Birney, seconded by Councilmember Unruh to give Lynn Koehn \$300 incentive pay. The motion carried 5-0.

Councilmember Davis made a motion to adjourn at 8:52pm, seconded by Councilmember Vaughan. The motion carried 5-0.

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SHAYLA MAKINGS